



MAIN OFFICE

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DATE: March 23, 2020

TO: All Employees

FROM: Aden

Today Governor Whitmer issued legislation requiring employees of non-essential companies / trades to stay at home for the next three weeks in an effort to slow the spread of Covid-19. The mandate goes into effect at midnight tonight. Our industry, and the work that we do, is considered to be exempt from this order. We are all considered "critical infrastructure workers." Under this exemption PK is to remain performing our duties to the road building industry and the citizens of our state.

We are taking every precaution to keep all of our employees safe. We are purchasing all sanitizing equipment and products that we can get our hands on. Several new policies designed with your safety in mind are being implemented effective immediately. We are limiting employee interaction as much as possible, and putting new schedules / work hours in place. I assure you we are doing everything in our power to keep you safe.

It is imperative that all employees practice social distancing. It is critical that everyone takes the directives of the CDC to heart and approaches these times in a serious manner. We ask that you not only follow the governmental guidelines at work but also at home. This is nothing to take lightly. When at work our existing policies as well as our new ones are not optional. They are designed to keep you safe and for your best benefit.

In times like these it is important to innovate. We must, as a team, figure out a new way to perform our work. We have to redefine how we do business. I know all of this carries a huge mental toll on everyone, not only on you personally but on your loved ones and families. Stay positive, this will pass. In the meantime, rest assured that PK Contracting will do everything in its power to keep you safe while at work. In addition, we will do everything we possibly can to minimize the financial impact that this circumstance will have on you and your family.